

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
8800 Cal Center Drive
Sacramento, CA 95826
(916) 255-2200

Wednesday, August 20, 1997
9:30 a.m.

meeting of the

LOCAL ASSISTANCE AND PLANNING COMMITTEE

Wesley Chesbro, Chairman
Robert C. Frazee, Member
Janet Gotch, Member

AGENDA

- Note:
- o Agenda items may be taken out of order.
 - o If written comments are submitted, please provide 15 two-sided copies in advance of the Committee meeting and include on the first page of the document the date, the name of the committee, the agenda item number, and the name of the person submitting the document.
 - o Unless otherwise indicated, Committee meetings will be held in the CIWMB Hearing Room, 8800 Cal Center Drive, Sacramento, CA.
 - o Any information included with this agenda is disseminated as a public service only, and is intended to reduce the volume and costs of separate mailings. This information does not necessarily reflect the opinions, views, or policies of the CIWMB.
 - o To request special accommodations for those persons with disabilities, please contact the Committee Secretary at (916) 255-2172.

Important Notice: The Board intends that Committee Meetings will constitute the time and place where the major discussion and deliberation of a listed matter will be initiated. After consideration by the Committee, matters requiring Board action will be placed on an upcoming Board Meeting Agenda. Discussion of matters on Board Meeting Agendas may be limited if the matters are placed on the Board's Consent Agenda by the Committee. Persons interested in commenting on an item being considered by a Board Committee or the full Board are advised to make comments at the Committee meeting where the matter is considered.

Some of the items listed below may be removed from the agenda prior to the Committee meeting. To verify whether an item will be heard, please call Kathy Marsh, Committee Secretary, at (916) 255-2172.

- 1. REPORT FROM DIVERSION, PLANNING AND LOCAL ASSISTANCE DIVISION (ORAL REPORT)
- 2. REPORT ON WASTE PREVENTION ACTIVITIES OF THE WASTE PREVENTION AND MARKET DEVELOPMENT DIVISION (ORAL REPORT)
- 3. CONSIDERATION OF CONSENT AGENDA ITEMS
- 4. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF UNION CITY, ALAMEDA COUNTY
- 5. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE PETITION TO REDUCE THE REQUIREMENTS OF THE COUNTYWIDE SITING ELEMENT AND SUMMARY PLAN FOR ALPINE COUNTY
- 6. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE 1990 BASE-YEAR GENERATION TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF PLEASANT HILL, CONTRA COSTA COUNTY
- 7. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE 1990 BASE-YEAR GENERATION TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SAN RAMON, CONTRA COSTA COUNTY
- 8. CONSIDERATION OF STAFF RECOMMENDATION ON THE DEL NORTE REGIONAL AGENCY AGREEMENT
- 9. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE SOURCE REDUCTION AND RECYCLING ELEMENT, HOUSEHOLD HAZARDOUS WASTE ELEMENT, AND NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF MCFARLAND, KERN COUNTY
- 10. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE TIME EXTENSION FOR MEETING THE DIVERSION REQUIREMENTS OF THE INTEGRATED WASTE MANAGEMENT ACT OF 1989 FOR THE CITY OF SUSANVILLE, LASSEN COUNTY
- 11. *(Item available closer to meeting date)* CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE SOURCE REDUCTION AND RECYCLING ELEMENT AND HOUSEHOLD HAZARDOUS WASTE ELEMENT FOR THE CITY OF SUSANVILLE, LASSEN COUNTY
- 12. *(Item available closer to meeting date)* CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR DISPOSAL TONNAGES FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF BEVERLY HILLS, LOS ANGELES COUNTY
- 13. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE HOUSEHOLD HAZARDOUS WASTE ELEMENT FOR THE CITY OF MAYWOOD, LOS ANGELES COUNTY
- 14. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR AND PROJECTIONS FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF WEST COVINA, LOS ANGELES COUNTY

1

3

10

13

16

27

35

38

44

- 15. CONSIDERATION OF STAFF RECOMMENDATION ON THE PETITION FOR REDUCTION OF THE 2000 GOAL FOR THE CITY OF GONZALES, MONTEREY COUNTY 49
- 16. CONSIDERATION OF STAFF RECOMMENDATION ON THE PETITION FOR REDUCTION OF THE 2000 GOAL FOR THE CITY OF GREENFIELD, MONTEREY COUNTY 52
- 17. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE SOURCE REDUCTION AND RECYCLING ELEMENT AND NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF GREENFIELD, MONTEREY COUNTY 60
- 18. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR CITY OF AUBURN, PLACER COUNTY 67
- 19. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF COLFAX, PLACER COUNTY 69
- 20. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SACRAMENTO, SACRAMENTO COUNTY 71
- 21. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE PREVIOUSLY CONDITIONALLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR UNINCORPORATED SAN BERNARDINO COUNTY 74
- 22. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE 1990 BASE-YEAR GENERATION TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF LOS ALTOS, SANTA CLARA COUNTY
- 23. CONSIDERATION OF STAFF RECOMMENDATION TO CHANGE THE BASE-YEAR FROM 1990 TO 1995 FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF OXNARD, VENTURA COUNTY 77
- 24. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SAN BUENAVENTURA, VENTURA COUNTY 80
- 25. CONSIDERATION OF APPROVAL OF THE LOCAL ASSISTANCE PLAN 83
- 26. CONSIDERATION OF THE PROPOSED WINNERS OF THE 1997 WASTE REDUCTION AWARDS PROGRAM (WRAP) 101
- 27. OPEN DISCUSSION
- 28. ADJOURNMENT

Pulled

Notice:

The Board or the Committee may hold a closed session to discuss the following: confidential tax returns, trade secrets, or other confidential or proprietary information of which public disclosure is prohibited by law; the appointment or employment of public employees, or litigation under authority of Government Code Sections 11126 (a) (1), (c) (3), (15), and (e), respectively.

For further information or copies of agenda items, please contact:

INTEGRATED WASTE MANAGEMENT BOARD
8800 Cal Center Drive
Sacramento, CA 95826

Patti Bertram (916) 255-2563
FAX (916) 255-2602

NOTE: BOARD AND COMMITTEE AGENDAS ARE AVAILABLE ON THE INTERNET. THE CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD'S HOME PAGE IS AS FOLLOWS:
[HTTP://WWW.CIWMB.CA.GOV/](http://www.ciwmb.ca.gov/)

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
8800 Cal Center Drive
Sacramento, CA 95826
(916) 255-2200

Wednesday, August 20, 1997
9:30 a.m.

meeting of the

LOCAL ASSISTANCE AND PLANNING COMMITTEE

Wesley Chesbro, Chairman
Robert C. Frazee, Member
Janet Gotch, Member

CONSENT AGENDA

On June 29, 1994, the Board authorized the Local Assistance and Planning Committee to utilize a consent agenda for the approval of planning elements due to the large number of documents that the Committee will have to consider. The following items have been reviewed by Board staff and have been recommended to the Committee for consent. The Committee will be asked to approve these items at one time without discussion. At the beginning of the meeting, the Chair of the Committee will ask Committee members or other interested parties or staff who wish to address an item on the Consent Agenda to state their names and the items they wish to address for the record. The Chair or an individual Committee Member may request that an item be removed from the Consent Calendar for full hearing. [Items removed from the Consent Calendar will be heard in the originally scheduled order.]

NOTE: An asterisk indicates that not all planning elements for that jurisdiction are on the consent agenda.

4. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF UNION CITY, ALAMEDA COUNTY
6. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE 1990 BASE-YEAR GENERATION TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF PLEASANT HILL, CONTRA COSTA COUNTY
7. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE 1990 BASE-YEAR GENERATION TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SAN RAMON, CONTRA COSTA COUNTY
9. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE SOURCE REDUCTION AND RECYCLING ELEMENT, HOUSEHOLD HAZARDOUS WASTE ELEMENT, AND NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF MCFARLAND, KERN COUNTY

12. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR DISPOSAL TONNAGES FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF BEVERLY HILLS, LOS ANGELES COUNTY
13. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE HOUSEHOLD HAZARDOUS WASTE ELEMENT FOR THE CITY OF MAYWOOD, LOS ANGELES COUNTY
14. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR AND PROJECTIONS FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF WEST COVINA, LOS ANGELES COUNTY
18. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR CITY OF AUBURN, PLACER COUNTY
19. CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE NONDISPOSAL FACILITY ELEMENT FOR THE CITY OF COLFAX, PLACER COUNTY
20. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SACRAMENTO, SACRAMENTO COUNTY
21. CONSIDERATION OF STAFF RECOMMENDATION ON THE ADEQUACY OF THE PREVIOUSLY CONDITIONALLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR UNINCORPORATED SAN BERNARDINO COUNTY
24. CONSIDERATION OF STAFF RECOMMENDATION TO CORRECT THE BASE-YEAR TONNAGE FOR THE PREVIOUSLY APPROVED SOURCE REDUCTION AND RECYCLING ELEMENT FOR THE CITY OF SAN BUENAVENTURA, VENTURA COUNTY

For further information or copies of agenda items, please contact:

INTEGRATED WASTE MANAGEMENT BOARD
8800 Cal Center Drive
Sacramento, CA 95826

Patti Bertram, (916) 255-2563
FAX (916) 255-2602

8/20/97
In Board
Packet

LOCAL PLANNING DOCUMENTS:

IN CONSIDERATION OF THE IN-HOUSE WASTE PREVENTION POLICY, BOARD AGENDA ITEMS 12 THROUGH 25 ARE NOT INCLUDED IN THIS PACKET.

TO OBTAIN COPIES OF THE ABOVE ITEMS, PLEASE REFER TO THE AUGUST 20, 1997 LOCAL ASSISTANCE AND PLANNING COMMITTEE (LAPC) PACKET ITEMS 4, 6, 7, 9, 12-14, 17-21, 23 AND 24, AND RENUMBER THOSE ITEMS AS AGENDA ITEMS 12 THROUGH 25.

IF YOU ARE NOT ON THE LAPC PACKET MAIL LIST, PLEASE CONTACT PATTI BERTRAM, (916) 255-2563, FAX (916) 255-2602, FOR COPIES OF THE LOCAL ASSISTANCE AND PLANNING COMMITTEE ITEMS.

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee
August 20, 1997

AGENDA ITEM 5

ITEM: CONSIDERATION OF STAFF RECOMMENDATIONS ON THE ADEQUACY OF THE PETITION TO REDUCE THE REQUIREMENTS OF THE COUNTYWIDE SITING ELEMENT AND SUMMARY PLAN FOR ALPINE COUNTY

I. SUMMARY

Alpine County is requesting its Countywide Siting Element be reduced to contain only California Code of Regulations Section 18756.5, Description of Strategies for Disposing of Solid Waste in Excess of Capacity When Disposal Locations are not Available Within the County.

Alpine County has requested complete relief from preparing a Summary Plan.

II. PREVIOUS COMMITTEE ACTION

The Local Assistance and Planning Committee has not previously acted on this item or on a request for reduced siting element or summary plan requirements.

III. OPTIONS FOR THE COMMITTEE

The Committee may:

1. Approve the request for reduced requirements in the Countywide Siting Element and Summary Plan.
2. Disapprove the request for reduced requirements in the Countywide Siting Element and Summary Plan.
3. Modify the request for reduced requirements in the Countywide Siting Element and Summary Plan and approved the modified request.

IV. STAFF RECOMMENDATIONS

Staff recommends the Committee approve Alpine County's request for reduced requirements in the Countywide Siting Element and Summary Plan.

V. ANALYSIS

Background

The Integrated Waste Management Act (Act) of 1989 requires each county or regional agency to prepare, adopt and submit a Countywide/Regionwide Siting Element and Summary Plan as part of the Countywide/Regionwide Integrated Waste Management Plan. The Act also allows rural jurisdictions to petition the Board for reduced diversion and planning requirements. Alpine County qualifies as a rural jurisdiction.

Title 14, California Code of Regulations (CCR) Section 18775 provides the requirements Alpine County must meet to petition the Board for reduced requirements in the Siting Element and Summary Plan. This section of the integrated waste management planning regulations specifies that jurisdictions may petition the Board for reductions in diversion or planning requirements, if they:

- 1) have a population density of less than 70 people per square mile;
- 2) a waste generation rate of less than 60 tons per day; and
- 3) are located in a rural area.

Alpine County has a population density of 1.63 people per square mile, generates 15 tons of solid waste per day, and is in a rural area.

Alpine County has already received Board approval for reduced planning and diversion requirements in the Source Reduction and Recycling Element. In 1992, the Board granted Alpine County a reduction in its 1995 diversion goal and planning requirements, the County could not feasibly divert sewage sludge at the time and did not have the yard waste to compost on a countywide basis. The reduced diversion requirement for 1995 is 14%. In 1994 the Board granted a reduced diversion requirement for 2000 to 25%. The County is now requesting reduced requirements on the Siting Element and relief from preparing a Summary Plan.

Alpine County

Alpine County is a small, rural California county with a population of 1,180. The County is located just south of Lake Tahoe in the Sierra Nevada mountains. The County has no incorporated cities. There are three areas of population: the Kirkwood area, the Bear Valley area, and the Woodsford/Markleeville area.

Solid Waste Management System

Alpine County does not have any landfills and has exported all waste for more than 16 years. Alpine County has agreements to govern waste management for each of the three population areas and the agreements have been in effect for over ten years. The following describes solid waste management service for each of the population areas:

Markleeville/Woodsford area

The waste from this area is collected by Douglas Disposal who hauls it to Lockwood Landfill in Nevada. Diversion of materials occurs prior to pick up by the hauler. Area residents have access to a drop-off location; and a buyback center is planned.

Bear Valley

The waste from this area is collected by Bear Valley Disposal and taken to Calaveras County for disposal. Diversion occurs both prior to pick up and at the landfill before disposal.

Residents have a drop-off location; and a buyback center is planned. In addition, the ski resort (Mt. Reba) in Bear Valley diverts glass, aluminum, cardboard, scrap metals, tires, and auto bodies.

Kirkwood area

The waste from this area is collected and taken to Amador County's new material recovery facility for sorting prior to disposal. Diversion occurs at the ski resort prior to pick up. Kirkwood diverts glass, aluminum, cardboard, scrap, metals, tires, auto bodies, and used oil.

Requested Reductions

Siting Element

Alpine County does not have a landfill and does not plan to site a disposal facility. The County is very mountainous, the wastesheds are separated in the winter by snow, and 95% of the County is publicly owned. The County has no plans to site a disposal facility due to these limitations and, in addition, the high cost of siting, constructing, and operating a landfill. The County simply does not generate a sufficient amount of waste to justify the cost of a landfill.

The County agrees that if a landfill is sited or opened, then a complete Siting Element will be prepared.

Alpine County has continuing agreements with Calaveras and Amador Counties and Douglas Disposal for over 16 years. Alpine County expects the agreements to continue to provide disposal capacity for the 15-year planning period. The County's Board approved Source Reduction and Recycling Element includes the calculations for disposal needs for the 15-year planning period.

Specific Requirements to be Eliminated

Alpine County requests elimination of the following Title 14 California Code of Regulations (14 CCR) Siting Element requirements:

| | |
|------------------------|---|
| 14 CCR Section 18755.1 | Goals and Policies |
| 14 CCR Section 18755.3 | Disposal Capacity Requirements |
| 14 CCR Section 18755.5 | Description of Existing Solid Waste Disposal Facilities |
| 14 CCR Section 18756 | Criteria for Establishing New or Expanding Existing Solid Waste Disposal Facilities |
| 14 CCR Section 18756.1 | Proposed Facility Location and Description |
| 14 CCR Section 18756.3 | Consistency with City and County General Plans New or Expanded Existing Solid Waste Disposal Facilities |
| 14 CCR Section 18756.7 | Siting Element Implementation |

Reduced Siting Element Content

The County's Siting Element will contain the following:

| | |
|------------------------|---|
| 14 CCR Section 18756.5 | Description of Strategies for Disposing of Solid Waste in Excess of Capacity When Disposal Locations are not Available Within the County. |
|------------------------|---|

Summary Plan

Alpine County requests complete relief from preparing a Summary Plan. Alpine County has no city elements to summarize in the Summary Plan. The County has provided a description of the requirements in other documents submitted to the Board and has obtained approval of its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element.

The Summary Plan contains the following CCR requirements:

| | |
|------------------------|---|
| 14 CCR Section 18757.1 | Goals and Objectives |
| 14 CCR Section 18757.3 | County Region Profile and Plan Administration |
| 14 CCR Section 18757.5 | Description of Current Solid Waste Management Practices |
| 14 CCR Section 18757.7 | Summary of Source Reduction and Recycling Elements, Household Hazardous Waste Elements, and Nondisposal Facility Elements |
| 14 CCR Section 18758 | Countywide and Regional Agency Integrated Waste Management Plan Financing |

Justification for Reduced Requirements

Siting Element

As a small, rural county with the least population of any county in the state, Alpine County's waste management system relies heavily on neighboring counties for waste management services of diversion, hauling and disposal. It is not feasible, given the County waste disposal quantities, geographically separated population areas, and the cost of constructing and operating a landfill for a landfill to be sited in the County. Alpine County plans to continue to export all waste for the foreseeable future.

As stated before, Alpine County agrees to prepare and submit a complete Siting Element if a landfill is sited in the county.

The County will describe, in the reduced Siting Element, the strategies to be used to provide disposal capacity for the required 15 year period for disposal of the County's waste.

Summary Plan:

In the Summary Plan Alpine County would be required to describe two main areas: a description of solid waste management in the County and a summary of the County's and cities' diversion programs. Alpine County has already met the requirement for describing its waste management program in the petition. As stated before, the County does not have incorporated cities so cannot summarize city programs. If the County were to prepare a Summary Plan, the content would simply restate information found in the petition and the Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element. These three documents are already approved by the Board. The resources to prepare and submit a Summary Plan to the Board would strain the limited resources in Alpine County.

Diversion programs are funded through three funding sources: franchise fees, the County's General Fund, and grants from the CIWMB and Department of Conservation. The franchise fees amount to just less than \$1,000 a year for diversion programs;

the remaining funds, in combination with parcel fees in Bear Valley, pay for collection and disposal services.

Solid Waste Expenditures (From the General Fund)

| | |
|--------------------------------|---------------|
| Solid Waste Right to Dump Fees | |
| Calaveras Co. | 2,000 |
| Douglas County, Nevada | 2,000 |
| County Solid Waste Fees | |
| Bins, Collection fees | 3,000 |
| Recycling Budget | 500 |
| Calaveras Co additional fee | |
| Bear Valley parcel fee | <u>74,170</u> |
| Total | \$81,760 |

VI. ATTACHMENTS:

1. Resolution 97-368 Consideration of Approval of the Request for Reduced Requirements in the Countywide Siting Element and Summary Plan for Alpine County

Prepared by: Catherine Donahue *CD* Phone: 255-2307
Reviewed by: Bill Huston *B. Huston* Phone: 255-2368
Reviewed by: Lorraine Van Kekerix *L. Van Kekerix* Phone: 255-2670
Reviewed by: Judith J. Friedman *J. Friedman* Phone: 255-2376
Legal Review: _____ *EB* Date/time: 8/7/97

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESOLUTION 97-368

CONSIDERATION OF APPROVAL OF THE REQUEST FOR REDUCED REQUIREMENTS IN
THE COUNTYWIDE SITING ELEMENT AND SUMMARY PLAN FOR ALPINE COUNTY

WHEREAS, Public Resources Code (PRC) Sections 40900 et seq. describe the requirements to be met by cities and counties when developing and implementing integrated waste management plans; and

WHEREAS, PRC Section 41700 requires that each county shall prepare a Countywide Siting Element which provides a description of the areas to be used for development of adequate transformation or disposal capacity concurrent and consistent with the development and implementation of the county and city Source Reduction and Recycling Elements adopted; and

WHEREAS, PRC Section 41787 and Title 14 California Code of Regulations Section 18775 allows qualified jurisdictions to petition for reductions in the planning and/or diversion requirements and Alpine County has requested reductions in the Countywide Siting Element and Summary Plan; and

WHEREAS, Alpine County has requested the Countywide Siting Element be reduced to meeting the requirements of CCR Section 18756.5, Description of Strategies for Disposing of Solid Waste in Excess of Capacity When Disposal Locations are not Available Within the County; and

WHEREAS, the County has agreed to submit a Siting Element if a landfill is sited within the county; and

WHEREAS, the County's Board-approved Source Reduction and Recycling Element includes the calculation of the county's disposal needs for the 15-year planning period; and

WHEREAS, PRC Section 41750 requires that each county shall prepare a Countywide Integrated Waste Management Plan (CIWMP);

WHEREAS, Alpine County has requested complete relief from preparing a Summary Plan since the County contains no incorporated cities; and

WHEREAS, the Board previously approved the Source Reduction and Recycling Element, household Hazardous Waste Element, and Nondisposal Facility Element; and

WHEREAS, based on review of the petition, Board staff found that all of the foregoing requirements for the petition have been substantially satisfied and recommends approval; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the petition for reduced countywide siting element and complete relief from preparing a summary plan for the County of Alpine.

CERTIFICATION

The undersigned Executive Director of the California Integrated Waste Management Board does hereby certify that the foregoing is a full, true and correct copy of a resolution authorized at a meeting of the California Integrated Waste Management Board held on August 27, 1997.

Dated:

Ralph E. Chandler
Executive Director

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee
August 20, 1997

AGENDA ITEM 8

ITEM: CONSIDERATION OF STAFF RECOMMENDATION ON THE DEL NORTE REGIONAL AGENCY AGREEMENT

I. SUMMARY

Del Norte County and its only incorporated city, Crescent City, entered into a Joint Powers Agreement (JPA) in 1992 to form the Del Norte Solid Waste Management Authority (Authority). Since formation, the Authority has been acting as one entity and submitted a multi-jurisdictional SRRE, HHWE, and NDFE to the California Integrated Waste Management Board (Board) in 1994.

Public Resources Code (PRC) Section 40970 et seq. allows cities and counties to form Regional Agencies for the purpose of meeting the mandates of the Integrated Waste Management Act. The Authority recognized that becoming a Regional Agency would increase numerical accuracy for disposal reporting purposes and simplify the reporting process. Also, by combining the diversion numbers, the Authority as a Regional Agency will have new regional diversion numbers projecting achievement of the 25% by 1995 and 50% by 2000 goals. The new diversion numbers for the Regional Agency will meet the condition of the Crescent City SRRE conditional approval that they submit documentation showing how they will meet the 25% and 50% goals.

PRC Section 40975(a) requires that any agreement for formation of a regional agency shall be submitted to the Board for review and approval at the time the Regional Agency Integrated Waste Management Plan (RAIWMP) is submitted to the Board for review and approval. Board staff and legal counsel reviewed the draft agreement and made recommendations based on PRC Section 40970 et seq.; all Board comments were addressed in the final agreement submitted in July 1997. The Authority has submitted the JPA prior to submittal of the RAIWMP to qualify to petition as a region for a reduction in the planning requirements. Staff predicts the Authority will submit a petition for planning reductions in September.

II. PREVIOUS COMMITTEE/BOARD ACTION

There is no previous Committee or Board action on the Regional Agency Agreement; however, in September 1994 the Board approved the Del Norte County SRRE, and conditionally-approved the City of Crescent City SRRE. The Crescent City SRRE was conditionally approved based on low diversion projections.

III. OPTIONS FOR THE COMMITTEE/BOARD

1. Approve the Authority as a Regional Agency, which leads to new regional diversion projections thereby meeting the condition of Crescent City's SRRE conditional-approval.
2. Direct staff to analyze additional information as determined by the Committee, and provide a revised recommendation at a future committee meeting.

IV. STAFF RECOMMENDATION

The Authority's Agreement as submitted with amendments meets all of the statutory requirements of PRC Section 40975.

Staff recommends that the Board:

1. Authorize the formation of this Regional Agency under the provisions of PRC Section 40973(d)(1).
2. Find that the new regional diversion projections resulting from the formation of this Agency meet the condition of the Crescent City SRRE conditional approval.

V. ANALYSIS

The required regional agency formation agreement provisions are followed by description of how the Authority will comply:

1. A listing of the cities and counties which are members;

The members of the Regional Agency include Del Norte County and the City of Crescent City.

2. A description of the method by which any civil penalties imposed by the Board will be allocated among the member jurisdictions;

The members of the Authority agree that the responsibility for any civil penalties incurred upon the Authority pursuant to the Act shall be assigned to the Authority. If the Authority fails to perform, fines shall be allocated to the member jurisdictions in proportion to their population.

3. A contingency plan detailing how the member agencies will comply with the requirements of the Integrated Waste Management Act (Act) in the event the regional agency is abolished;

In the event that the Authority is dissolved or abolished, each Member shall be responsible for complying with the requirements of PRC Division 30 in accordance with the programs set forth in the Authority's Board-approved plans.

4. A description of the duties and responsibilities of each member jurisdiction:

The Authority as the coordinating agency shall be responsible for the following:

- A. Implement and operate the source reduction, recycling, and composting programs selected in the SRRE.
- B. Preparation of the Regional Integrated Waste Management Plan including the SRRE, HHWE, NDFE, Regional Siting Element, and Summary Plan, and any additional elements or plans that may be required.
- C. Compliance with PRC Section 41780 in meeting the 25 and 50 percent diversion goals.

The member jurisdictions shall be responsible for the following:

- A. Cooperating with and exercising good faith to do all things reasonably necessary to allow the Authority to ensure compliance by the Authority, City, and County.

5. A description of source reduction, recycling, and composting programs to be implemented by the regional agency which shall be at least as comprehensive as the programs chosen by individual jurisdictions in their SRRE;

The Authority has the primary responsibility for funding and implementation of the source reduction, recycling and composting programs identified in the SRRE. The Authority will provide monitoring for source reduction, recycling, and composting programs funded and/or implemented by the member jurisdictions.

6. Any additional element deemed necessary by the members of the regional agency.

The members included the following items necessary in forming a Regional Agency:

- A. Upon withdrawal or dissolution of the Authority, those withdrawing members shall have the option to succeed as franchiser to any existing Authority franchise for that portion of the franchise operative within their respective jurisdictional boundaries for the remaining term of the franchise.
- B. During the 1997-98 fiscal year, the Authority shall conduct a waste generation, characterization, and market data collection study in compliance with guidelines approved by the Board. The study shall be fashioned so that data is segregated between the incorporated and unincorporated areas of the County. In the event of Authority dissolution, the members shall individually have data readily available for members separate reports and plans.

The Crescent City SRRE was conditionally approved in 1994 due to diversion projections of 22.7% in 1995 and 45.2% in 2000, which were not substantially in compliance. If the Committee and Board approve the Regional Agency, the diversion numbers for the jurisdictions will be merged which changes the original SRRE projections as noted in the table below.

| Del Norte Region | Base-Year | | | 1995 | | | 2000 | | |
|--------------------------|-----------|--------|--------|--------|--------|--------|--------|--------|--------|
| | Dis. | Div. | Gen. | Dis. | Div. | Gen. | Dis. | Div. | Gen. |
| Original SWGS Tons | | | | | | | | | |
| Del Norte - Uni. | 14,445 | 14,320 | 28,765 | 17,088 | 17,029 | 34,117 | 17,254 | 18,608 | 35,862 |
| Crescent City: | 4,892 | 632 | 5,524 | 4,364 | 1,284 | 5,648 | 3,192 | 2,636 | 5,828 |
| New Regional Totals | 19,337 | 14,952 | 34,289 | 21,452 | 18,313 | 39,765 | 20,446 | 21,244 | 41,690 |
| Regional diversion rates | | 43.6% | | | 46.1% | | | 51.0% | |

As shown in the table, the updated projections are consistent with the 25% goal for 1995 and the 50% goal for 2000. As there are no other outstanding issues with the SRRE, Board staff recommends that the Board approve the new Del Norte Regional Agency diversion projections which will thereby meet the condition of the Crescent City SRRE conditional approval.

Attachments:

1. Del Norte Solid Waste Management Authority Agreement
2. Resolution 97-370 Approval of the Regional Agency Agreement the City of Crescent City and Unincorporated Del Norte County

Prepared by: Heidi Sanborn/Chris Schmidle *HS* Phone: 255-2317\2889

Reviewed by: Bill Huston/Catherine Cardozo *BH/CC* Phone: 255-2368\2396

Reviewed by: Lorraine Van Keken/Pat Schlavo *LK/PS* Phone: 255-2670\2656

Reviewed by: Judith Friedman *JF* Phone: 255-2302

Legal Review: Elliot Block *EB* Date/Time: 8/8/97

SECOND AMENDMENT TO THE
JOINT POWERS AGREEMENT BETWEEN
THE CITY OF CRESCENT CITY AND COUNTY OF DEL NORTE
CREATING THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

This amendment is hereby entered into by and between City of Crescent City, a municipal corporation (hereinafter referred to as "City"), and the County of Del Norte, a government agency (hereinafter referred to as "County"), with reference to the following facts:

RECITALS

A. Each of the parties to this agreement is a public agency as that term is defined in section 6500 of the Government Code of the State of California.

B. Pursuant to Title 1, Division 7, Chapter 5, of the Government Code of the State of California, commonly known as the Joint Exercise of Powers Act, two or more public agencies may, by agreement, jointly exercise any power common to the contracting parties.

C. The City and the County in 1992 entered into a joint powers agreement creating the Del Norte Solid Waste Management Authority ("DNSWMA") to aid in the accomplishment of common goals.

D. The Del Norte Solid Waste Management Authority maintains its offices and mailing address at 391 Front Street, Crescent City, California 95531.

E. The parties to the original agreement have previously modified the joint powers agreement by way of the "First Amendment to the Joint Powers Agreement" executed on various dates in July and August 1993.

F. It has always been the intent of the City and County in forming DNSWMA that the Authority would have any and all powers necessary or convenient to deal with solid waste, including recycling and meeting diversion goals. However, subsequent to the execution of the Joint Powers Agreement, new state legislation went into effect specifying mandatory provisions that must be included in any joint power agreement forming a "Regional Agency," as that term is defined in California Public Resource Code section 40181.

G. The City Council of Crescent City and the Board of Supervisors of the County of Del Norte have each approved and adopted the state-mandated source reduction and recycling element (SRRE) denominated "The County of Del Norte and City of Crescent City Source Reduction and Recycling Element" and dated October 1992. Among other things, that SRRE sets forth respective diversion goals of the City and County and responsibilities related thereto.

H. The parties now wish to amend the Joint Powers Agreement again to state the terms required by Public Resource Code section 40975 so that the Del Norte Solid Waste Management Authority may be recognized as a Regional Agency charged with meeting recycling and diversion goals.

AMENDMENT

NOW, THEREFORE, intending to be legally bound, the parties agree that the Joint Powers Agreement (JPA) is hereby amended as follows:

1. Article 16 is hereby added to the JPA to read as follows:

"16. REGIONAL AGENCY FOR DIVERSION GOALS:

16.1 DNSWMA shall be a Regional Agency charged with implementing Part 2 (commencing with section 40900) of Division 30 in the Public Resources Code having to do with integrated waste management diversion goals. The formation of a Regional Agency is for purposes of joint achievement of the diversion goals of the City of Crescent City and County of Del Norte.

16.2 DNSWMA shall be responsible for the payment of any civil penalties imposed against DNSWMA or any Member pursuant to Public Resource Code sections 41813 and 41850.

16.3 In the event DNSWMA is dissolved and any civil penalties imposed pursuant to Public Resource Code sections 41813 and 41850 are then left unpaid, payment shall be as follows:

16.3(a) Any penalties assessed against DNSWMA resulting from a Member's failure to perform acts required under this agreement or the law shall be paid by that Member.

16.3(b) Any penalties assessed against DNSWMA resulting from DNSWMA's failure to perform shall be paid pro rata by City and County. The City's share of the total liability for such fines shall be equal to the percentage of the County's total population living within the City Limits at the time the fines are imposed, and the County shall be responsible for the remainder of any such civil fines.

16.4 In the event that DNSWMA is abolished or dissolved, each Member shall be responsible for complying with the requirements of Part 2 (commencing with

section 40900) of Division 30 of the Public Resources Code and all regulations adopted under that legislation within its respective jurisdictional boundaries in accordance with the programs set forth in the Authority's plans submitted and approved by the CIWMB. Those plans include "The County of Del Norte and City of Crescent City Source Reduction and Recycling Element," dated October 1992 and as updated from time to time, which SRRE is hereby incorporated by reference.

- 16.5 DNSWMA shall be responsible for compliance with Article 1 (commencing with section 41780) of Chapter 6 of Part of Division of the Public Resource Code. City and County shall each cooperate with and exercise good faith to do all things reasonably necessary to allow DNSWMA to ensure compliance by the Authority, City, and County.
 - 16.6 DNSWMA shall implement and operate the source reduction, recycling, and composting programs set forth in "The County of Del Norte and City of Crescent City Source Reduction and Recycling Element," dated October 1992, and as may be updated from time to time, which SRRE is incorporated herein by reference.
 - 16.7 Nothing in this Article shall be construed to expand or limit the Members' existing duties, responsibilities, obligations, or rights relating to the County-owned sanitary landfill located outside the jurisdictional boundaries of the City."
2. The following section 8.4 is hereby added to the JPA:
 - 8.4 "Upon withdrawal or dissolution of DNSWMA, those withdrawing Members shall have the option to succeed as franchiser to any existing DNSWMA franchise for that portion of the franchise operative within their respective jurisdictional boundaries for the remaining term of the franchise."

3. The following section 8.5 is hereby added to the JPA:

8.5 Whenever possible, DNSWMA shall include in all contracts, franchisee, and grants, the performance of which are not reasonably expected to be completed within one year of execution, a provision allowing the assignment, upon dissolution, of DNSWMA's interest to the City, County or both as appropriate."

4. The following section 8.6 is hereby added to the JPA:

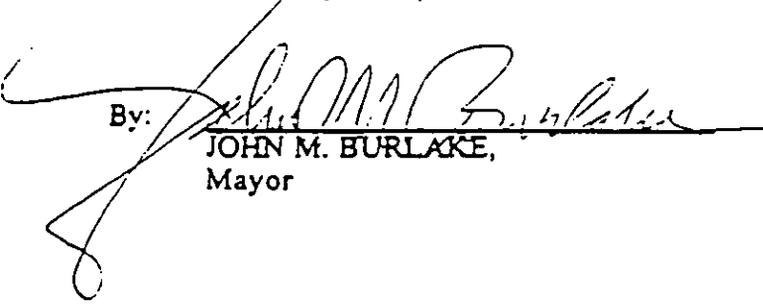
8.6 During the 1997-98 fiscal year, DNSWMA shall conduct a Waste Generation, Characterization and Market data collection study in compliance with guidelines approved by the California Integrated Waste Management Board. The study shall also be fashioned so that the data is segregated between the incorporated and unincorporated areas of Del Norte County. DNSWMA shall ensure that its Franchisees, and other data collectors, shall be aware of the jurisdictional boundaries of the Charter Members and that adequate proof of residence is required from the customers of the Franchisee/other data collectors. Upon the completion of this study either Charter Member may elect to have its staff meet with the staff of the other Charter Member to determine if this JPA should be amended to require DNSWMA to conduct further studies to ensure that, in the event of dissolution or abolishment, the Charter Members shall individually have data readily available for the Charter Members' separate reports and plans for the consideration of other government agencies. In the event either Charter Member gives Notice of Withdrawal of its participation in DNSWMA, each Charter Member may appoint agents to work with the staff of DNSWMA to collect data for operations and reporting following dissolution. DNSWMA shall fully cooperate with the Charter Members' agents. Following dissolution, the Charter Members shall cooperate with the other to allow access to DNSWMA records.

IN WITNESS THEREOF, the Parties hereto have executed this Second Amendment to the Joint Powers Agreement effective the latest date shown below.

CITY OF CRESCENT CITY,
a municipal corporation

DATED: 7/16-97

By:


JOHN M. BURLAKE,
Mayor

Attest:


KATHLEEN SMITH,
City Clerk

DATED: 7/8/97

COUNTY OF DEL NORTE

By:


BARBARA CLAUSEN, Chairman
Board of Supervisors

Attest:


KAREN WALSH, Clerk
Board of Supervisors

ATTACHMENT 2

**CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESOLUTION NO. 97-370**

**CONSIDERATION OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
AGREEMENT FOR CRESCENT CITY AND DEL NORTE COUNTY**

WHEREAS, Public Resources Code (PRC) Section 40970 authorizes cities and counties to form regional agencies to implement the requirements of PRC 40900 et seq. in order to reduce the cost of reporting and tracking of disposal and diversion programs by individual cities and counties and to increase the diversion of solid waste from disposal facilities; and

WHEREAS, PRC Section 40975(a) requires any agreement forming a regional agency to be submitted to the Board for review and approval; and

WHEREAS, PRC Section 40975(b) requires the agreement to contain (1) a listing of the cities and counties which are member agencies of the regional agency, including the name and address of the regional agency; (2) a description of the method by which any civil penalties will be allocated among the member agencies; (3) a contingency plan which shows how each member agency will comply with the requirements in the event that the regional agency is abolished; (4) a description of the duties and responsibilities of each city or county which is a member agency of the regional agency; and (5) a description of source reduction, recycling, and composting programs to be implemented by the regional agencies; and

WHEREAS, the City of Crescent City SRRE was conditionally approved by the Board in September 1994; and

WHEREAS, as a member of the Regional Agency, the City of Crescent City as allowed by PRC section 41750.1(a)(1) has met the requirements for an adequate SRRE; and

WHEREAS, Del Norte County and the City of Crescent City have formed a Regional Agency, the Del Norte Solid Waste Management Authority, to comply with the requirements of PRC 40900; and

WHEREAS, both member agencies have approved and adopted the newly formed regional agency agreement and submitted it to the Board for review; and

WHEREAS, based on the review, Board staff found that the agreement substantially complies with PRC Section 40975 and recommends approval;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Regional Agency Agreement for the Del Norte County Solid Waste Management Authority.

CERTIFICATION

The undersigned Executive Officer of the California Integrated Waste Management Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the California Integrated Waste Management Board held August 27, 1997.

Dated:

Ralph E. Chandler
Executive Officer

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee
August 20, 1997

AGENDA ITEM 15

ITEM: CONSIDERATION OF STAFF RECOMMENDATION ON THE PETITION FOR REDUCTION OF THE 2000 GOAL FOR THE CITY OF GONZALES, MONTEREY COUNTY

I. SUMMARY

Public Resources Code Section 41787 allows rural cities and counties to petition the California Integrated Waste Management Board (Board) for a reduction in the diversion requirements under specific conditions. The City of Gonzales has petitioned for a reduction in the year 2000 diversion requirements.

II. PREVIOUS COMMITTEE ACTION

None

III. OPTIONS FOR THE COMMITTEE

The Committee may:

1. Forward staff's recommendation, approval of the requested reduction, to the full Board for consideration.
2. Modify staff's recommendation and forward that to the full Board for consideration.
3. Direct staff to reevaluate the agenda item to include or address additional information as determined by the Committee and bring the item back before the Committee at a future time.

IV. STAFF RECOMMENDATION

Staff recommends Option 1, granting a reduction in the 2000 diversion requirement. Staff also recommends approval of Resolution 97-347.

V. ANALYSIS

Background:

PRC Section 41780 requires that each city and county divert 25 percent of its waste from landfills by 1995 and 50 percent by the year 2000. Source Reduction and Recycling Elements (SRREs) are prepared by the cities and counties as planning guides for meeting the diversion mandates (PRC Section 41000 and 41300). The SRREs describe the programs that a jurisdiction will use to achieve 25 percent and 50 percent diversion. PRC Section 41787 allows the Board to grant

reductions in the diversion requirements to rural cities provided that achievement of the diversion requirements is not feasible due to both of the following conditions:

- (A) The small geographic size or low population density of the rural city; and,
- (B) The small quantity of solid waste generated within the rural city.

PRC Section 41787(a)(3) allows the Board to grant a reduction in the diversion requirements only if the rural city or rural county demonstrates that it has implemented all of the following programs:

- (A) A source reduction and recycling program designed to handle the predominant classes and types of solid waste generated within the rural city or rural county; and,
- (B) A public sector diversion and procurement program; and,
- (C) A public information and education program.

PRC Section 40183 defines "rural city" as:

- (A) An incorporated city which has a geographic area of less than three square miles, has a waste generation rate of less than 100 cubic yards per day, or 60 tons per day, and which is located in a rural area.
- (B) An incorporated city which has a population density of less than 1,500 people per square mile, has a waste generation rate of less than 100 cubic yards per day, or 60 tons per day, which is located in a rural area.

Requested Reductions

The City of Gonzales requested, and was granted by the Board on March 26, 1997, a two-year extension in meeting the 25% goal. The City has recently submitted a Petition for Reduction in the 2000 diversion requirement to 32.1%. The following table shows the diversion tonnages the City projects to achieve for a 32.1% diversion rate in 2000.

| GONZALES | Base Year | | | 1997 | | | 2000 | | |
|------------------------------|-----------|------|-------|-------|-------|-------|-------|-------|-------|
| | Dis. | Div. | Gen. | Dis. | Div. | Gen. | Dis. | Div. | Gen. |
| Original Claim | 2,010 | 13 | 2,023 | 1,820 | 645 | 2,465 | 1,760 | 823 | 2,583 |
| Changes to claimed tonnages: | | | | | | | | | |
| Hazardous Waste | (-16) | 0 | (-16) | (-16) | | (-16) | (-16) | 0 | (-16) |
| Corrected Totals | 1,994 | 13 | 2,007 | 1,804 | 645 | 2,449 | 1,744 | 823 | 2,567 |
| Claimed diversion rates | | 0.6% | | | 26.2% | | | 31.9% | |
| Corrected diversion rates | | 0.6% | | | 26.3% | | | 32.1% | |

ANALYSIS:

Planning Status

In December of 1995, the City of Gonzales submitted to the Board a Petition for Reduction in the 1995 goal, as well as the City's final SRRE, HHWE, and NDFE. The City's SRRE **did not** project to meet 25% diversion by 1995 or 50% diversion by the year 2000. The City's SRRE planned projections based on receiving reductions in the 1995 and 2000 diversion goals. Because the Board adopted a policy not to grant retroactive Petitions for Reductions and the SRRE did not project to meet the 25% and 50% diversion goals, the City requested that the Petition for Reduction be withdrawn and the SRRE be temporarily withdrawn until a Petition for Extension could be prepared for 1995 and a Petition for Reduction prepared for 2000.

In August of 1996, the City submitted a request for a two-year time extension in meeting the 25% goal. The request was approved and in May of 1997, the City submitted a request for a reduction in the 50% goal as well as a request for the resubmittal of their SRRE for Board review.

The Board approved the City of Gonzales' HHWE and NDFE on April 24, 1996.

City Characteristics

The City of Gonzales is located in the southern portion of Monterey County, within the highly productive Salinas Valley. The City is approximately 120 miles south of San Francisco and 16 miles south of Salinas on U.S. Highway 101. The town of Chualar is directly to the north and the Cities of Soledad,

Greenfield, and King City are to the south. The area surrounding the City is predominantly flat and used for agriculture. The City of Gonzales has an agricultural-based economy. The agriculturally related land uses include cattle, agricultural commodities, food packaging, and food-processing plants.

The City of Gonzales had a population of approximately 6,180 people in 1995 (Department of Finance, Demographic Research Unit). The median family income is \$27,948 per the 1990 census. This compares to the State average median family income of \$40,559. The City has an unemployment rate of 18.5 percent. For persons of Hispanic origin, the unemployment rate is 21.6 percent. There is also a significant transient population due to the seasonal employment of agricultural workers. In addition, in 1989, the percentage of Gonzales households that were classified as low- or very-low income was 53 percent.

The City of Gonzales meets the criteria to petition the Board for a reduction in meeting the diversion requirements of PRC Section 41780. The City of Gonzales has an area of 1.1 square miles, and a waste generation rate of 5.9 tons per day. Using this generation figure, the City of Gonzales contributes approximately .005% of the State of California's waste stream, at a daily per capita rate of 1.9 pounds per person.

Solid Waste Collection and Disposal

At the time the City initially requested the reduction, mandatory waste collection service was provided by Rural Dispos-All Service, a private company operating under a franchise from the City. Waste disposal from Gonzales went directly to the Johnson Canyon Landfill, operated by Rural Dispos-All under a contract from the landfill owner, the Public Works Department of Monterey County. In March of 1995, Rural Dispos-All began a drop-off program at the Johnson Canyon landfill. Materials accepted include the following: newspaper, cardboard, mixed paper, aluminum and tin cans, glass containers, PET, and HDPE. There are no permitted solid waste disposal facilities or sites in the City of Gonzales.

The City has since signed a new contract with Tri-Cities Disposal and Recycling, a subsidiary of Monterey City Disposal Service. The new contract provides for curbside recycling and yard waste collection, both of which were not provided by the former hauler. The new contract services became effective July 1997.

Base Year Diversion Programs

Base year diversion programs identified by the City include:

- Thrift stores and charitable contributions;
- Refillable beverage bottles; and,
- Drop-off centers and AB 2020 centers.

Based on the information collected by Monterey County staff for the 1990 Monterey County SWGS, it was estimated that residential, commercial, and

industrial generators located within Gonzales diverted approximately 13 tons of residential waste. No diversion of commercial or industrial waste was identified in 1990. Since 1990, several industries and commercial operators have begun recycling programs, such as cardboard, pallets, tallow, produce, and glass. Because these programs are not City operated or directed, diversion quantities were not known.

Current Diversion Programs

All base year diversion programs are currently operating. The City actively participates in a recycling program at Johnson Canyon Landfill. Mixed paper, office paper, newspaper, cardboard, glass, plastic, and tin are regularly taken to recycling bins located at the Johnson Canyon Landfill. The City periodically advertises this recycling drop-off location through mailings, newspaper articles, public access closed circuit television, and at the counter and over the phone at City Hall. The City also actively participates in taking its California beverage redemption containers, as well as aluminum, plastic, glass, tin, batteries, and newspaper, to the G&L Recycling buyback center at the Gonzales Shopping Center. The City has also advertised this redemption center.

In conjunction with the other three south Monterey County cities (Greenfield, Soledad, King City), a public outreach program was initiated November 1, 1995, which includes monthly advertising in English and Spanish newspapers regarding source reduction. This was made possible through a grant awarded by the League of California Cities and the CIWMB.

In addition, CALMAX is made available to the public at the counter at City Hall and is periodically mailed at various times to industrial and commercial businesses in Gonzales. Plans are also being made to arrange a composting workshop/demonstration for residents, making available backyard composting bins at cost or reduced price.

The City's new hauler provides curbside recycling and yard waste collection programs.

Proposed Diversion

Although the City's SRRE did not project to meet 25% by 1995 or 50% by 2000, it does project to meet a 26% diversion rate by the year 1997 and 32.1% diversion rate by 2000 through implementation of the following programs:

Source Reduction:

- Backyard composting;
- Source reduction education for residential, commercial, and industrial generators;
- Governmental waste reduction and procurement policies;
- Variable can rates and other rate structure changes to provide an economic incentive for all types of generators to reduce waste

- generation rates;
- Tipping fee differential that makes landfill disposal fees higher than recycling and composting fees in order to create an economic incentive to recycle and compost;
- Program monitoring and evaluation.

Recycling:

- Commercial, industrial, governmental, and school recycling programs which emphasize source-separated collection;
- Drop-off and/or buy-back centers;
- Public area recycling in which separate recycling receptacles are provided in high traffic public areas and during special events;
- Market development activities to increase the use of recyclable and recycled products and to create an economic climate that attracts industries that use recycled-content feedstock. To this end, Monterey County has been designated as a State-sponsored Recycling Market Development Zone;
- Single family curbside recycling (medium term)
- Program monitoring and evaluation.

Composting:

- Consumer education efforts to support source-separation efforts and to promote the use of compost
- Market development activities, including promoting agricultural compost markets and governmental procurement policies to promote use of compost products by public agencies and contractors.

City Staff, Funding, and Economy

Since the passage of AB 939, the City has not increased its staffing levels. In fact, no additional staffing has been added to the Public Works Department since 1974. At that time, the population was 2,676.

The Planning Department consists of one full-time employee. The small size of the Planning Department has a direct effect on the City's ability to have adequate staff time to devote to implementing effective reduction strategies. Currently AB 939-implementation responsibility falls on the City's only Planning Department employee. The management time required to meet the 25 percent goal by 1995 is being added to a staff person who is already overburdened and a budget that is meeting the bare minimum in operating costs.

The City does not budget funds for solid waste functions. All elements of the City's refuse collection and disposal operation are conducted by the private sector. Outside of a direct tax increase, the City does not have a revenue stream to use or expand to generate the revenue needed to subsidize AB 939. The City has also had difficulty implementing recycling programs in the past

due to conflict with the City's previous contract for disposal services. Fortunately, the City's contract expired in June and the City was able to sign a contract with a new hauler that is providing school and post office recycling programs, residential curbside collection, and yard waste collection. This will assist the City in meeting 25% by 1997 and 32.1% by 2000.

As noted previously, the City of Gonzales is an agricultural-based city with a relatively high fluctuation in population due to seasonal farm workers. This has also posed a problem for the City in targeting participation in diversion programs by this population.

In the City, the private market is handling the more cost-effective recyclable materials, such as aluminum and cardboard. The City does not have a large newspaper percentage. Currently, mixed paper and office paper are being collected; however, the markets for these materials are extremely poor at this time and the City is experiencing difficulty in getting these materials recycled. The largest category of waste is organic material. Running a full scale composting operation is too expensive for the City to maintain at this time, but current plans call for utilization of a full scale composting operation by the end of the medium term planning period. The City's efforts to implement successful diversion programs and achieve 25% diversion by 1995 have been hindered by the City's limited funding, staff, undeveloped markets in the region, and the nature of being a small, rural city. Since the City is still experiencing these limitations, they City projects their efforts will also be hindered in meeting the year 2000 goal.

Conclusion

The City of Gonzales qualifies, under the conditions of PRC Section 40183 and 41787, to petition for a reduction in the diversion requirements. 14 CCR Section 18775 requires the petitioning jurisdiction to provide the following information in its petition:

1. A general description of existing disposal and diversion systems, including documentation of the types and quantities of waste disposed and diverted;
2. Identification of the specific reductions being requested;
3. Documentation of why attainment of diversion and planning requirements is not feasible; and
4. The planning and diversion requirements that the city feels are achievable, and why.

In October, 1994, the Board adopted the Policy for Granting Reductions in the 50% Medium-Term (Year 2000) Diversion Requirement. It is the Board's policy to consider and act on Petitions for Reduction in the 50% diversion requirement based upon a collective evaluation of a

standard set of criteria.

Board staff have reviewed the petition from Gonzales and found that it complies with the above requirements of 14 CCR Section 18775 and with the Board approved policy on granting reductions for the year 2000 goal. Based on the information provided in the petition, Board staff believes that a reduction in the year 2000 diversion requirement to 32.1% for the City of Gonzales is justified.

ATTACHMENTS

1. Board Resolution 97-347

Prepared by: Tabetha Willmon *TW* Phone: 255-2316
Reviewed by: Nancy Carr *NC* Phone: 255-2652
Reviewed by: Lloyd Dillon *LD* / John Sitts *JS* Phone: 255-2303
Reviewed by: Lorraine Van Kekerix *LVK* / Pat Schiavo *PKS (SM)* Phone: 255-2670
Reviewed by: Judith Friedman *JF* Phone: 255-2376
Legal Review: Elliot Block *EB* Date/Time: 8/3/97

ATTACHMENT NO. 1

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESOLUTION NO. 97-347

FOR THE REDUCTION OF DIVERSION REQUIREMENTS FOR THE YEAR 2000
FOR THE CITY OF GONZALES, MONTEREY COUNTY

WHEREAS, Public Resources Code (PRC) Section 41787 allows reductions in the diversion requirements specified in PRC Section 41780, if a rural city can demonstrate that achievement of the diversion requirements is not feasible due to both the small geographic size or low population density of the rural city and the small quantity of solid waste generated within the rural city; and

WHEREAS, Title 14 of the California Code of Regulations (CCR) Section 18775 allows for qualifying jurisdictions to petition the Board for reductions in the planning and diversion requirements and specifies the information which must be provided in support of a petition; and

WHEREAS, the Board received a Petition for Reduction in the diversion requirements from the City of Gonzales; and

WHEREAS, the City of Gonzales qualifies based on small geographic size and small quantity of solid waste generated within the City; and

WHEREAS, the Board finds that the request for a reduction in planning and diversion requirements to allow the City of Gonzales to achieve 32.1% diversion by 2000 is reasonable; and

WHEREAS, the City has complied with PRC Section 41787, and Title 14 of the CCR, Section 18775; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants the reduction in diversion requirements for the City of Gonzales to achieve 32.1% diversion by 2000.

CERTIFICATION

The undersigned Executive Director of the California Integrated Waste Management Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the California Integrated Waste Management Board held on August 27, 1997.

Dated:

Ralph E. Chandler
Executive Director

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee
August 20, 1997

AGENDA ITEM 16

ITEM: CONSIDERATION OF STAFF RECOMMENDATION ON THE PETITION FOR REDUCTION OF THE 2000 GOAL FOR THE CITY OF GREENFIELD, MONTEREY COUNTY

I. SUMMARY

Public Resources Code Section 41787 allows rural cities and counties to petition the California Integrated Waste Management Board (Board) for a reduction in the diversion requirements under specific conditions. The City of Greenfield has petitioned for a reduction in the year 2000 diversion requirements.

II. PREVIOUS COMMITTEE ACTION

None

III. OPTIONS FOR THE COMMITTEE

The Committee may:

1. Forward staff's recommendation, approval of the requested reduction, to the full Board for consideration.
2. Modify staff's recommendation and forward that to the full Board for consideration.
3. Direct staff to reevaluate the agenda item to include or address additional information as determined by the Committee and bring the item back before the Committee at a future time.

IV. STAFF RECOMMENDATION

Staff recommends Option 1, granting a reduction in the 2000 diversion requirement. Staff also recommends approval of Resolution 97-339.

V. ANALYSIS

Background:

PRC Section 41780 requires that each city and county divert 25 percent of its waste from landfills by 1995 and 50 percent by the year 2000. Source Reduction and Recycling Elements (SRREs) are prepared by the cities and counties as planning guides for meeting the diversion mandates (PRC Section 41000 and 41300). The SRREs describe the programs that a jurisdiction will use to achieve 25 percent and 50 percent diversion. PRC Section 41787 allows the Board to grant reductions in the diversion requirements to rural cities provided that

achievement of the diversion requirements is not feasible due to both of the following conditions:

- (A) The small geographic size or low population density of the rural city; and,
- (B) The small quantity of solid waste generated within the rural city.

PRC Section 41787(a)(3) allows the Board to grant a reduction in the diversion requirements only if the rural city or rural county demonstrates that it has implemented all of the following programs:

- (A) A source reduction and recycling program designed to handle the predominant classes and types of solid waste generated within the rural city or rural county; and,
- (B) A public sector diversion and procurement program; and,
- (C) A public information and education program.

PRC Section 40183 defines "rural city" as:

- (A) An incorporated city which has a geographic area of less than three square miles, has a waste generation rate of less than 100 cubic yards per day, or 60 tons per day, and which is located in a rural area.
- (B) An incorporated city which has a population density of less than 1,500 people per square mile, has a waste generation rate of less than 100 cubic yards per day, or 60 tons per day, which is located in a rural area.

Requested Reductions

The City of Greenfield requested, and was granted by the Board on April 24, 1997, a two-year extension in meeting the 25% goal. The City has recently submitted a Petition for Reduction in the 2000 diversion requirement to 32.9%. The following table shows the diversion tonnages the City projects to achieve for a 32.9% diversion rate in 2000.

| GREENFIELD | Base-Year | | | 1997 | | | 2000 | | |
|------------------------------|-----------|------|-------|-------|-------|-------|-------|-------|-------|
| | Dis. | Div. | Gen. | Dis. | Div. | Gen. | Dis. | Div. | Gen. |
| Original Claim | 3,604 | 247 | 3,851 | 3,747 | 1,313 | 5,060 | 3,658 | 1,780 | 5,438 |
| Changes to claimed tonnages: | | | | | | | | | |
| Hazardous Waste | (-22) | 0 | (-22) | (-22) | 0 | (-22) | (-22) | 0 | (-22) |
| Corrected Totals | 3,582 | 247 | 3,829 | 3,725 | 1,313 | 5,038 | 3,636 | 1,780 | 5,416 |
| Claimed diversion rates | | 6.4% | | | 25.9% | | | 32.7% | |
| Corrected diversion rates | | 6.5% | | | 26.1% | | | 32.9% | |

ANALYSIS:

City Characteristics

The City of Greenfield is located in the southern portion of Monterey County, within the highly productive Salinas Valley. The City is approximately 135 miles south of San Francisco and 30 miles south of Salinas on U.S. Highway 101. The City of Gonzales is to the north and the Cities of Soledad and King City are to the south. The area surrounding the City of Greenfield is predominantly flat and used for agriculture. The City has an agricultural-based economy, with approximately 38 percent of Greenfield's residents employed in agriculturally related jobs.

The City of Greenfield had a population of approximately 9,159 people in 1995 (Department of Finance, Demographic Research Unit). The median family income is \$28,400 per the 1990 census. This compares to the State average median family income of \$40,559. The City has an annual unemployment rate of 12 to 17 percent (State Employment Development Department data, November 1995). There is also a significant transient population due to the seasonal employment of agricultural workers. In addition, in 1989, the percentage of Greenfield households that were classified as low- or very-low income was 40 percent.

The City of Greenfield meets the criteria to petition the Board for a reduction in the diversion requirements of PRC Section 41780. The City of Greenfield has an area of 1.16 square miles, and a waste generation rate of 10.6 tons per day. Using this generation figure, the City of Greenfield contributes approximately .005% of the State of California's waste stream, at a daily per capita generation rate of 2.31 pounds per person.

Solid Waste Collection and Disposal

At the time the City initially requested the reduction, mandatory waste

collection service was provided by Rural Dispos-All Service, a private company operating under a franchise from the City. Waste disposal from Greenfield goes directly to the Johnson Canyon Landfill, operated by Rural Dispos-All under a contract from the landfill owner, the Public Works Department of Monterey County. In March of 1995, Rural Dispos-All began a drop-off program at the Johnson Canyon landfill. Materials accepted include the following: newspaper, cardboard, mixed paper, aluminum and tin cans, glass containers, PET, and HDPE. However, this site is located 20 miles north of Greenfield and is not conducive to major residential recycling efforts, given the cost of travel to the site versus the median income of Greenfield residents. There are no permitted solid waste disposal facilities or sites in the City of Greenfield.

The City has since signed a new contract with Tri-Cities Disposal and Recycling, a subsidiary of Monterey City Disposal Service. The new contract provides for curbside recycling and yard waste collection, both of which were not provided by the former hauler. The new contract went into effect in July, 1997.

Base Year Diversion Programs

Base year diversion programs identified by the City include:

- Thrift stores and charitable contributions;
- Refillable beverage bottles; and,
- Drop-off centers and AB 2020 centers.

Based on the information collected by Monterey County staff for the 1990 Monterey County SWGS, it was estimated that residential, commercial, and industrial generators located within Greenfield diverted approximately 247 tons of residential waste. No diversion of commercial or industrial waste was identified in 1990. Since 1990, several industries and commercial operators have begun recycling programs, such as cardboard, pallets, tallow, produce, and glass. Because these programs are not City operated or directed, diversion quantities were not known.

Current Diversion Programs

All base year diversion programs are currently operating. In conjunction with the other three south Monterey County cities (Gonzales, Soledad, King City), a public outreach program was initiated November 1, 1995, which includes monthly advertising in English and Spanish newspapers regarding source reduction. This was made possible through a grant awarded by the League of California Cities and the CIWMB.

With the City's new contract hauling services, curbside collection of recyclables and yard waste programs have been initiated.

Other activities which the City of Greenfield participates in include: a CIWI Household Hazardous Waste Grant funded "HHW Disposal Day"; community awareness

55

programs promoted by the Boy Scouts; countywide used oil recycling activities; and media outreach via articles published in local papers.

Proposed Diversion

Although the City's SRRE did not project to meet 25% by 1995 or 50% by 2000, it does project to meet a 25.9% diversion rate by the year 1997 and a 32.9% diversion rate by the year 2000 through implementation of the following programs:

Source Reduction:

- Backyard composting;
- Source reduction education for residential, commercial, and industrial generators;
- Governmental waste reduction and procurement policies;
- Variable can rates and other rate structure changes to provide an economic incentive for all types of generators to reduce waste generation rates;
- Tipping fee differential that makes landfill disposal fees higher than recycling and composting fees in order to create an economic incentive to recycle and compost;
- Program monitoring and evaluation.

Recycling:

- Commercial, industrial, governmental, and school recycling programs which emphasize source-separated collection;
- Drop-off and/or buy-back centers;
- Public area recycling in which separate recycling receptacles are provided in high traffic public areas and during special events;
- Market development activities to increase the use of recyclable and recycled products and to create an economic climate that attracts industries that use recycled-content feedstock. To this end, Monterey County has been designated as a State-sponsored Recycling Market Development Zone;
- Single family curbside recycling (medium term)
- Program monitoring and evaluation.

Composting:

- Consumer education efforts to support source-separation efforts and to promote the use of compost
- Market development activities, including promoting agricultural compost markets and governmental procurement policies to promote use of compost products by public agencies and contractors
- Curbside collection of yard waste (medium term)

City Staff, Funding, and Economy

Since the passage of AB 939, the City has not increased its staffing levels. In fact, at the time the Petition for Reduction was prepared, the Planning Department consisted of one full-time employee. The small size of the Planning Department had a direct effect on the City's ability to have adequate staff time to devote to implementing effective reduction strategies. Since the preparation of the Petition for Reduction, the City lost its only Planning Department employee and does not plan to replace that person. Currently AB 939 implementation responsibility falls on the City Manager. The management time required to meet the 25 percent goal by 1995 is being added to a staff person who is already overburdened and a budget that is meeting the bare minimum in operating costs.

The City does not budget funds for solid waste functions. All elements of the City's refuse collection and disposal operation are conducted by the private sector. Outside of a further collection fee or direct tax increase, the City does not have a revenue stream to use or expand to generate the revenue needed to subsidize AB 939. The City has also had difficulty in the past implementing recycling programs due to conflict with the City's previous contract for disposal services. Fortunately, the City recently signed a contract for new collection and disposal services that began this July. The City's new contracted hauler provides curbside collection of recyclables and yard waste, and school and post office collection. This will assist the City in meeting the 25% goal by 1997 and 32.9% diversion by 2000.

As noted previously, the City of Greenfield is an agricultural-based city with a relatively high fluctuation in population due to seasonal farm workers. This has also posed a problem for the City in targeting participation in diversion programs by this population.

In the City, the private market is handling the more cost-effective recyclable materials, such as aluminum and cardboard. The City does not have a large newspaper percentage. Currently, mixed paper and office paper are being collected; however, the markets for these materials are extremely poor at this time and the City is experiencing difficulty in getting these materials recycled. The largest category of waste is organic material. Running a full scale composting operation is too expensive for the City to maintain at this time, but current plans call for utilization of a full scale composting operation by the end of the medium term planning period. The City's efforts to implement successful diversion programs and achieve the 2000 diversion mandate have been hindered by the City's limited funding, staff, undeveloped markets in the region, and the nature of being a small, rural city.

Conclusion

The City of Greenfield qualifies, under the conditions of PRC Section 40183 and 41787, to petition for a reduction in the diversion requirements. 14 CCR Section 18775 requires the petitioning jurisdiction to provide the following information in its petition:

1. A general description of existing disposal and diversion systems, including documentation of the types and quantities of waste disposed and diverted;
2. Identification of the specific reductions being requested;
3. Documentation of why attainment of diversion and planning requirements is not feasible; and
4. The planning and diversion requirements that the city feels are achievable, and why.

In October, 1994, the Board adopted the Policy for Granting Reductions in the 50% Medium-Term (Year 2000) Diversion Requirement. It is the Board's policy to consider and act on Petitions for Reduction in the 50% diversion requirement based upon a collective evaluation of a standard set of criteria.

Board staff have reviewed the petition from Greenfield and found that it complies with the above requirements of 14 CCR Section 18775 and with the criteria of the Board approved policy for granting reductions for the year 2000. Based on the information provided in the petition, Board staff believes that a reduction in the year 2000 diversion requirement to 32.9% for the City of Greenfield is justified.

ATTACHMENTS

1. Board Resolution 97-339

Prepared by: Tabetha Willmon *JW* Phone: 255-2316
Reviewed by: Nancy Carr *nc* Phone: 255-2652
Reviewed by: Lloyd Dillon/John Sitts *LD JS* Phone: 255-2303
Reviewed by: Lorraine Van Kekerix /Pat Schiavo *LVK PCS (JW)* Phone: 255-2670
Reviewed by: Judith Friedman *JF* Phone: 255-2376
Legal Review: Elliot Block *EB* Date/Time: 8/3/97

ATTACHMENT NO. 1

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESOLUTION NO. 97-339

FOR THE REDUCTION OF DIVERSION REQUIREMENTS FOR THE YEAR 2000
FOR THE CITY OF GREENFIELD, MONTEREY COUNTY

WHEREAS, Public Resources Code (PRC) Section 41787 allows reductions in the diversion requirements specified in PRC Section 41780, if a rural city can demonstrate that achievement of the diversion requirements is not feasible due to both the small geographic size or low population density of the rural city and the small quantity of solid waste generated within the rural city; and

WHEREAS, Title 14 of the California Code of Regulations (CCR) Section 18775 allows for qualifying jurisdictions to petition the Board for reductions in the planning and diversion requirements and specifies the information which must be provided in support of a petition; and

WHEREAS, the Board received a Petition for Reduction in the diversion requirements from the City of Greenfield; and

WHEREAS, the City of Greenfield qualifies based on small geographic size and small quantity of solid waste generated within the City; and

WHEREAS, the Board finds that the request for a reduction in planning and diversion requirements to allow the City of Greenfield to achieve 32.9% diversion by 2000 is reasonable; and

WHEREAS, the City has complied with PRC Section 41787, and Title 14 of the CCR, Section 18775; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants the reduction in diversion requirements for the City of Greenfield to achieve 32.9% diversion by 2000.

CERTIFICATION

The undersigned Executive Director of the California Integrated Waste Management Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the California Integrated Waste Management Board held on August 27, 1997.

Dated:

Ralph E. Chandler
Executive Director

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee
August 20, 1997

AGENDA ITEM 25

ITEM: CONSIDERATION OF APPROVAL OF THE LOCAL ASSISTANCE PLAN

I. SUMMARY

At its May meeting, the Local Assistance and Planning Committee (Committee) directed staff to distribute the draft Local Assistance Plan to interested parties for comment, to make any needed changes to the Plan, and to place the Plan on the August Committee agenda.

II. PREVIOUS COMMITTEE ACTION

At its March meeting, the Local Assistance and Planning Committee directed staff to prepare a draft Local Assistance Plan for the Committee's consideration at its May meeting. In May, the Committee directed staff to release the draft Plan for public comment and to return the Plan to the Committee in August.

III. OPTIONS FOR THE COMMITTEE

The Committee may choose to:

1. direct staff to further develop strategies to assist local governments and bring the item back to the Committee at a later meeting;
2. approve the proposed plan or a modification to the plan and forward it to the Board for its consideration.

IV. STAFF RECOMMENDATION

Staff recommends the Local Assistance Plan be approved as presented.

V. ANALYSIS

The Board has been providing assistance to local governments for several years, primarily in the areas of program planning, planning element submittals and approvals, and waste stream analysis and diversion assessment. Now, however, the needs of local governments are changing. As jurisdictions begin

implementing their plans, additional assistance is needed to assure the programs are implemented for maximum benefit at lowest possible cost and efforts are regularly monitored for effectiveness and contribution to meeting diversion requirements.

Comments received on the staff-prepared draft Local Assistance Plan suggested a variety of grammatical and minor word changes as well as two more significant clarifications:

- for jurisdictions in lower priority categories, assistance should be available to assist these jurisdictions in their implementation efforts; and
- the Plan should explicitly explain the need to balance Board priorities to maximize the supply of collected materials (to ensure developed markets for recycled markets have adequate supply) and the need for all jurisdictions to meet their mandated diversion goals.

The revised draft Plan clearly explains that all jurisdictions will have access to assistance from the Board; those needing the most assistance, though, will receive more than those implementing programs effectively on their own. The language in the Plan is intended to help establish resource allocations for the Board over the next two to three years.

The revised Plan also explains the need for the Board to balance two relatively independent mandates: to ensure strong markets for recycled materials and to assist jurisdictions to meet their mandated diversion requirements. Strong markets will exist when an adequate supply of materials is available at competitively priced and with quality feedstocks. The Board's approved Market Development Plan directly addresses the issue of markets for collected materials and identifies priority materials (from a state-wide perspective) and specific actions to ensure those markets are established and expanded. The Local Assistance Plan more closely addresses the Board's mandate to assist local jurisdictions and their specific needs. Together, the Market Development Plan and the Local Assistance Plan set the balance for Board priorities to establish strong state-wide materials markets and to assist local jurisdictions to meet their individual waste diversion mandates.

VI. ATTACHMENT

Staff draft Local Assistance Plan (Revised).

VII. APPROVALS

Prepared by: Alan White *Alan White* Phone 255-2306

Reviewed by: Bill Huston *Bill Huston* Phone 255-2368

Reviewed by: Lorraine Van Kekerix *LK* Phone 255-2670

Reviewed by: Judith J. Friedman *JJF* Phone 255-2376

Legal Review: _____ *EB* Date 8/11/97

LOCAL ASSISTANCE PLAN

August 20, 1997

I. Executive Summary

California jurisdictions have made significant progress toward achieving their diversion requirements, resulting in a 26 percent statewide diversion in 1995 compared to 1990. Many communities were able to not only achieve their 1995 diversion mandate but also significantly exceed it. Others, however, fell below their diversion mandate highlighting the fact that communities throughout the State face very different needs and challenges to reach their 2000 diversion. Not only do the jurisdictions have varying needs, but those needs can vary over time.

While the jurisdictions are requesting and needing additional, more varied assistance, the Board is facing resource constraints and reductions. The demands on available resources are expanding while the Board's ability to provide all the requested services is diminishing.

An ongoing challenge for the Board is to continually assess and identify the jurisdictions' needs and respond accordingly at a time when the Board's resources are declining.

This Local Assistance Plan follows the Board's Strategic Plan goal:

- Ensure each local jurisdiction meets and maintains its integrated waste management planning and diversion requirements at lowest possible costs.

The Plan suggests local assistance be based upon two concepts:

1. assistance which will benefit a large group of jurisdictions through "universal", but targeted, information and programs; and
2. a triage assessment by Board staff that:
 - those jurisdictions needing immediate and extensive assistance will be served first.
 - those jurisdictions with approved plans and meeting diversion requirements will be monitored through the Annual Reports and reported through the Board's Biennial Review process.

Specific jurisdiction assistance would be prioritized in the following order:

1. Jurisdictions without approved planning elements.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

2. Jurisdictions not implementing approved programs and not meeting diversion requirements.
3. Jurisdictions implementing approved programs but not meeting diversion requirements.
4. ~~Only limited assistance would be available to~~ Jurisdictions meeting their diversion requirements based upon staff's annual review of diversion success.

The Board has considered over 90 percent of the waste management planning elements, so less time will be needed for element assistance in the future.

Implementation of the identified assistance will require the Board to continue to develop and share its integrated waste management expertise with all jurisdictions in a timely manner. All jurisdictions will have access to assistance from the Board; those needing the most assistance, though, will receive more than those implementing programs effectively on their own.

II. Introduction

Need for a Local Assistance Plan

The passage of the Integrated Waste Management Act of 1989 (IWMA) challenged Californians to adopt a new approach to waste management involving the creation of less waste and maximizing the use of recyclable materials. The IWMA mandated the state's cities and counties to divert from landfills 25 percent of their 1990 waste streams, as adjusted for population growth and local economies, by 1995 and 50 percent by 2000. California jurisdictions have made significant progress toward achieving these diversion requirements. Major achievements include implementation of new prevention and collection programs, resulting in a 26 percent statewide diversion reduction in 1995, thus reducing landfill disposal by an estimated 12 million tons annually.

Many communities were able to not only achieve their 1995 diversion requirements but also significantly exceed it. Others, however, fell well below their diversion requirement due to a variety of reasons, including: non-implementation of source reduction, recycling, and composting programs; excessively high collection, processing, and transportation costs; poor markets for collected materials; and construction and program implementation delays; and local decisions.

This highlights the fact that communities throughout the State face very different needs and challenges to reach their 2000 diversion requirements. Most have completed their planning requirements and are moving steadily to implement their selected

STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT

programs. Others recognize they must do substantially more over the next three years to reach their diversion requirements by 2000, so they must assess their current success and identify additional programs to implement.

A few communities are still focused on their planning efforts and need guidance to select the programs to implement at lowest possible costs. All are reviewing their program funding, especially in light of passage of Proposition 218 which may limit waste management program funding opportunities, and, to reach 50% diversion, their resource needs to expand current efforts.

Within the next three years, most local governments must double their diversion efforts through waste prevention and collection programs for California to achieve the 50 percent diversion by 2000.

At the time the jurisdictions are requesting and needing additional, more varied assistance, the Board is facing resource constraints and reductions as its funding is tied to tons disposed. The demands on available resources are expanding while the Board's ability to provide all the requested services is diminishing.

Although the 2000 diversion requirement is challenging, it offers significant opportunities. More materials in the waste stream can be collected for use as raw materials by new and existing industries. Achievement of the diversion mandate requires unique partnerships and cooperatives opportunities among State and local governments, private industry, and the public. It also requires an emphasis on the need to balance the dual priorities of maximizing the supply of collected materials (to ensure developed markets for recycled materials have adequate supply) and the need for all jurisdictions to meet their mandated diversion goals.

This Local Assistance Plan, *To 2000 Together*, identifies the local assistance which could be provided to jurisdictions; the needs of the Board regarding program planning, implementation, and enforcement; and the criteria the Board will use over the next 2-3 years to prioritize requests and assist local governments to meet their diversion requirements. The Plan sets direction for Board local assistance and strongly encourages the formation of partnerships, coordinated assistance, and integrated outreach. It also sets direction for Board review of jurisdiction needs, current policies, regulations, and legislation to streamline, clarify, and simplify local government requirements.

The Plan relies heavily on the Board's efforts to develop its Strategic Plan and suggestions received and concepts selected

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

through the Fifty Percent Initiative Process. The Local Assistance Plan's strategies do not reiterate on-going Board waste prevention and market development assistance programs. Rather, the Plan builds on the successes of these other efforts and considers a variety of policy documents approved by the Board to prioritize the recommended local assistance activities.

This Local Assistance Plan excludes assistance to be provided for landfill permitting, inspection, operation, closure, and post closure as these efforts will be approved later by the Board when it considers the "Other 50 Percent" Plan.

The Plan contains broad categories of local assistance to be available from the Board; the Attachment contains more specific examples.

III. Local Jurisdiction Needs

California jurisdictions encompass a wide range of geographic, demographic, and economic characteristics. Some have full-time staff to plan, implement, and monitor their integrated waste management programs; others have very limited funding and only part-time waste management staff; some are very well positioned to reach their 2000 diversion requirement and need only limited assistance; a few need substantial assistance. Not only do the jurisdictions have varying needs, but those needs vary over time. An ongoing challenge for the Board is to continually assess and identify the jurisdictions' needs and respond accordingly.

Planning Assistance

Current statute requires each jurisdiction to assess its waste management situation and prepare plans to address and solve identified problems. The following are planning assistance needs:

- Assistance in understanding the regulations; petitions for reduced diversion requirements, time extensions, and planning requirements.
- Assistance to form a Regional Agency.
- Assistance using Board-produced models and data bases to identify programs that may work well in a specific jurisdiction.
- Assistance with waste management planning and preparing petitions for reductions and extensions.
- Examples of programs and successful programs from other jurisdictions via "Rural Cookbook", QLA web page, InfoCycling newsletter, etc.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

- Assistance understanding CEQA requirements.
- Relief to shorten and simplify the planning process so resources can be spent implementing selected programs.
- Assistance with five-year revisions of planning elements.
- Assistance to track program success and modify strategies to maximize efficiency and effectiveness.

All of California's jurisdictions are currently scheduled to have completed the preparation of Source Reduction and Recycling Elements and Nondisposal Facility elements by the end of the 1997 calendar year.

Implementation Assistance

Once jurisdictions have selected programs, they often need assistance implementing them. The following are implementation assistance needs:

- Research and comparisons on what other jurisdictions have done to implement, expand, monitor, and enhance their programs.
- Contacts in other jurisdictions regarding program information.
- Assistance using the media to publicize their programs and educate the public.
- Cooperation from the Board to target buy recycled, market development, Project Recycle, and the Public Education Assistance Program to local communities when diversion reduction goals are not being met.
- Assistance implementing household hazardous waste (HHW) programs since they must comply with a variety of regulatory agencies' regulations and procedures for collection, transport, and disposal of HHW.
- Ongoing training and local information sessions to increase understanding of integrated solid waste management in California.

Regulation Assistance

Since the passage of the IWMA, jurisdictions have had difficulty learning the various changes to the solid waste regulations on program planning and reporting. This has created uncertainty among jurisdictions about the most current requirements. While most would agree that streamlining and simplification of requirements are needed, the requirements must be flexible and sensible, allowing each jurisdiction to meet its 2000 diversion requirement at lowest possible costs. Jurisdictions' regulatory assistance needs are:

- Streamlined planning and reporting requirements.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

- Assistance in understanding and implementing regulations changes.

Funding Assistance

The IWMA requires jurisdictions to take an integrated approach to their solid waste management, including waste characterization, source reduction, recycling, composting, education and public information, facility planning, and handling of HHW and special wastes. Implementation of these requirements expanded jurisdictions' solid waste programs and necessitated additional funding. Jurisdictions' funding assistance needs are:

- Identification of opportunities to fund programs and start-up costs.
- Assistance to identify program costs, ensuring funds are most appropriately spent.

IV. State Needs

The Board is charged with bringing the State into compliance with the IWMA. Statute requires the Board, to the extent possible, to assist local agencies in the preparation, modification, and implementation of waste management plans. To meet that mandate, the Board is responsible for the following:

- Ensure planning requirements are met, including submittal, approval, and revisions.
- Ensure Annual Reports are submitted and are complete.
- Ensure regulations are clear, complete, and concise.
- Ensure jurisdictions meet their diversion requirements.
- Enforce the statutory requirements for plan adequacy and implementation.

In order to meet each of the above requirements, the Board needs on-going and specific information from the jurisdictions to assess their program implementation progress. To date, this information has been provided through regular contact with local government representatives and the Annual Reports submitted by the jurisdictions with approved SRREs. As currently envisioned, the Annual Reports and element revisions will provide the information needed by the Board to meet its legislative requirements.

The Board also has the need to balance two mandates: to ensure strong markets for recycled materials, and to assist jurisdictions to meet their mandated diversion goals. Strong markets will exist when an adequate supply of materials is

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

available at competitively priced and with quality feedstocks. The Board's approved Market Development Plan directly addresses the issue of markets for collected materials and identifies priority materials (from a state-wide perspective) and specific actions to ensure those markets are established and expanded. The Local Assistance Plan more closely addresses the Board's mandate to assist local jurisdictions and their specific needs. Together, the Market Development Plan and the Local Assistance Plan set the balance for Board priorities to establish strong state-wide materials markets and to assist local jurisdictions to meet their individual waste diversion mandates.

V. Local Assistance Activities

The strategies the Board will pursue to assist local governments were selected with the following Strategic Plan goal in view:

| |
|--|
| To support local jurisdiction's ability to reach and maintain California's waste diversion mandates. |
|--|

Criteria for Selecting Local Assistance

The Board used the following criteria to assess the local assistance options and develop the recommended strategies:

- **Benefit to assist jurisdictions reach 2000 diversion mandates**
Strategies were selected which would offer the greatest opportunities to the most jurisdictions and had the greatest potential for diversion requirements.
- **Cost and time savings to jurisdictions**
Strategies were selected that provided significant cost and time savings to jurisdictions, both in their planning and implementation activities.
- **Board resource availability**
Since Board local assistance resources are limited and may decline over the next few years, programs were selected which allowed the Board to obtain the most benefit from the resources available.
- **Jurisdiction non-compliance with requirements**
Programs were selected which allowed the most jurisdictions to meet their planning and implementation requirements. Priority will be higher for those jurisdictions most in need of assistance, and less for those which have met or are expected to meet their mandates. Special consideration is given to statute, regulation, and policy changes which will simplify and clarify local government requirements.

STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT

Selected Local Assistance Programs

In order to better serve all California jurisdictions while also meeting the statutory, regulatory, and policy needs of the State, the Board has adopted the following three year plan. It is based on the identified state and local needs and is focused on the Board's Strategic Plan goal that each jurisdiction will meet and maintain its 2000 diversion mandate. The Local Assistance Plan's selected assistance activities also recognize the Board's Vision:

"...that the California Integrated Waste Management Board will be the recognized national and international leader in the integrated management of waste and recovered materials to best serve the public, the economy, and the environment of California."

Implementation of the identified assistance will require the Board to continue to develop and share its integrated waste management expertise with all jurisdictions in as timely a manner as possible. All jurisdictions will have access to assistance from the Board; those needing the most assistance, though, will receive more than those implementing programs effectively on their own. The Plan is intended to help establish resource allocations for the Board over the next two to three years.

Local assistance to be provided will be based upon two concepts:

1. assistance which will benefit a large group of jurisdictions through "universal" , but targeted, information and programs; and
2. a triage assessment by Board staff:
 - requirements ~~disposal reduction~~ will be monitored through the those jurisdictions needing immediate and extensive assistance will be served first.
 - those jurisdictions with approved plans and meeting diversion Annual Reports and reported through the Biennial Review process. Their specific requests for guidance and assistance will still be met in a timely a manner as possible.

Jurisdictions not meeting planning, implementation, or reporting requirements will be reviewed by the Board for possible enforcement action.

A. "Universal" Local Assistance

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

During its consideration of the Fifty Percent Initiatives, the Board selected the following concepts for implementation:

- Provide models for effective diversion and program comparison.
- Continue to focus on diversion programs implemented, not just achievement of numerical goals.
- Promote regional cooperation and regional agencies to increase measurement accuracy and reduce city and county costs.
- Develop solutions to problems with measuring goal achievement.
- Coordinate Board technical assistance to specific city/county. Continue shift from planning to diversion program implementation assistance.
- Provide cities/counties implementation tools such as case studies and models.
- Facilitate partnerships between Board, cities, counties, and private entities to take advantage of economies of scale in achieving 50% diversion requirements.

These programs are the cornerstones of the Board's Local Assistance Plan and staff will continue to focus on these efforts. In addition, the Board's programs will:

- Assess opportunities to simplify and streamline program planning, implementation, and reporting requirements.
- Consider simplifying the processes to request petitions for time extensions, reduced diversion requirements, and planning requirements.
- Consider reduced plan preparation requirements for rural jurisdictions.
- Update the Board's *Rural Cookbook* to include additional successful program descriptions for use by both urban and rural jurisdictions.
- Form solid waste assistance teams (comprised of Board staff with diversion, waste prevention, market development, composting, HHW, used oil, permitting, and public education expertise) to provide integrated, comprehensive information and assistance.
- Continue to publish *Infocycling* and other newsletters, and update the Board's Web Site targeting local government representatives.
- Maintain and expand the Office of Local Assistance library with examples of agreements, contracts, HHW, used oil, education programs, and other jurisdiction documents.
- Distribute media kits, brochures, and other public information/ education materials.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

- Conduct training and workshops on the use of Board-produced models, evaluation techniques, and diversion program selection.
- Prepare a compilation of program funding options, both short term (grants) and long term (on-going revenue).

B. Jurisdiction-Specific Local Assistance

Specific jurisdiction assistance will be prioritized in the following order:

1. Jurisdictions without approved planning elements.
2. Jurisdictions not implementing approved programs and not meeting diversion requirements.
3. Jurisdictions implementing approved programs but not meeting diversion requirements.

Timely assistance will be available to jurisdictions meeting their diversion requirements based upon staff's annual review of diversion success, although it will be at a lower priority.

The assistance will be specifically targeted to the immediate needs of the jurisdiction and will be assessed and implemented with the cooperation and assistance from the jurisdiction. Assistance will continue until diversion requirements are being met.

The assistance will also target programs and activities that will: help the jurisdiction to provide an adequate supply of available recyclable materials at competitive prices in order to develop a strong markets for recycled materials; while assisting jurisdictions to meet their mandated diversion goals.

Examples of assistance which is available are listed in the Attachment.

VI. Local Assistance Plan Review and Revision

This Local Assistance Plan provides specific guidance to the Executive Director regarding the Board's priority local assistance programs during the next three to four years. However, the dynamic nature of collection and recycling programs, the ongoing needs of local government, and the impacts of program implementation may alter the priorities selected in this Plan. The Board acknowledges the need for this Local Assistance Plan to be reviewed and revised on a regular basis. As such, this Local Assistance Plan will be reviewed annually to consider local governments' changing needs and Board resources. The plan will be revised as necessary.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

Board staff will regularly update the Local Assistance and Planning Committee concerning implementation of the actions contained in this Plan and the Board's progress toward meeting the 50 percent mandate. In addition, Board staff will update the Committee regarding other actions staff has taken to assist local governments to meet their planning and mandates.

EXAMPLES OF LOCAL ASSISTANCE

I. "UNIVERSAL" LOCAL ASSISTANCE

A. Regulation, Statute, Policy Simplification

The Board is constantly reminded by local jurisdictions that there is a pressing need for the review of policies, regulations and legislation to streamline, clarify, simplify and eliminate local government requirements. Board staff will:

- Develop streamlined planning and reporting requirements (planning documents, revisions and Annual Reports).
- Clarify statute and regulations to allow them to be more understandable and "user friendly."
- Develop automatic extension and reduction petitions.
- Provide assistance in understanding and implementing regulation packages.
- Develop a brief handout describing the alternated methods for quickly and adequately complying with current CEQA requirements.

B. Models, Case Studies, and Examples

The Board will continue to disseminate information on successful programs, provide models, and furnish other time and money saving technical assistance which will facilitate the implementation of cost-effective diversion programs and businesses. Board staff will:

- Consider industry/government forums/conferences to present and discuss successful waste prevention, collection, public education, diversion, and market/economic development programs.
- Expand and continually update the *Rural Cookbook* to include descriptions of successful waste management programs by both rural and urban jurisdictions.
- Continue to develop and distribute case studies, models, and Model Agreements.
- Develop information on ordinances and fee mechanisms for jurisdictions to use to establish program funding.
- Continue to expand the Office of Local Assistance Reference Library and make the materials available to jurisdictions.
- Develop and disseminate model waste management contracts, ordinances, and "How-to" guides to customize models.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

- Disseminate to the public, businesses, governmental agencies, and school districts, information and curriculum material, business waste reduction information, and other pertinent material.
- Distribute the Board's "Business Kit".
- Distribute the CIWMB "Disaster Plan" which will serve as a guide for jurisdictions to assist in the development of their own disaster generated debris management programs.

C. Other

The Board will integrate the resources of all organizational units within the Board to provide comprehensive assistance to jurisdictions. Board staff will:

- Assist jurisdictions to participate in the Household Hazardous Waste Information Exchange, and Waste Reduction Award Program.
- Assist jurisdictions by establishing a Source Reduction and Recycling Information Exchange where jurisdictions will present successful programs for the education of others.
- Assist school districts' and jurisdictions' participation in the Board's Teacher Training and Schools Programs.
- Assist jurisdictions with market development efforts and share successful programs from existing RMDZs with other jurisdictions.
- Assist in the development of local and regional markets for recovered materials.
- Assist in uniform waste characterization and analysis, in application of the adjustment methodology, and in reporting.
- Assist local jurisdictions to use the Board's Automated Diversion Planning Tool, Waste Characterization Database, Collection Cost Model, Disposal Characterization Database, and the Facility Cost Model.
- Provide information to the local governing body and electorate to support the need for integrated waste management activities and funding.

II. JURISDICTION-SPECIFIC LOCAL ASSISTANCE

A. Planning: Preparation, Submittal, Approval

The Board will continue to assist jurisdictions to complete their planning requirements. The goal of this assistance is to ensure that all jurisdictions have plans that guide them in cost-effectively achieving their diversion mandates. The Board has considered over 90 percent of the waste management planning elements. This function will continue to take less and less staff time as the bulk of the planning elements are now complete, and

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

the requests for this type of assistance are continuing to decline. This would entail that Board staff participate in the following activities:

- Assist in preparing remaining final SRREs, HHWEs, NDFEs, CSEs and Summary Plans, Annual Reports, and Petitions.
- Assist jurisdictions to incorporate the Board's Uniform Waste Characterization Methodology into local planning.
- Assist in assessing waste stream composition and materials most valuable to divert/collect.
- Assist in determining benefits from becoming Regional Agencies to reduce planning, diversion, and costs.
- Assist in comparing and developing diversion program scenarios.

B. Program Implementation: Without Full Implementation

For those jurisdictions that have completed the planning process, but have not fully implemented programs and are not meeting the diversion mandates, Board staff will participate in the following activities:

- Assist local jurisdictions in their effort to implement programs.
- Continue to facilitate the exchange of information between all parties involved in the implementation of waste prevention and diversion. The goal of this exchange would be a local awareness of appropriate, potentially successful and cost-effective diversion programs and businesses.
- Continue to distribute relevant case studies, models, and Model Agreements and appropriate materials from the Office of Local Assistance Reference Library to jurisdictions.
- Assist rural jurisdictions to prepare a five-year solid waste planning document in accordance with AB 626 (1996).
- Assist in the training of members of local solid waste task forces, citizens advisory groups, boards of supervisors, city councils, business owners, and local staff about the requirements of the IWMA, the possibilities for waste diversion, and potential business opportunities and other subjects that would expedite the implementation process.
- Develop and coordinate "Solid Waste Assistance Teams" comprised of staff with a variety of expertise from throughout the Board.
- Attend and contribute to local integrated waste management meetings.
- Provide assistance to permit composting facilities.
- Promote diversion workshops and educational forums of interest to local jurisdictions.
- Provide direct diversion program implementation assistance.

**STAFF DRAFT: INTENDED FOR REVISION
NOT A BOARD-APPROVED DOCUMENT**

- Promote regional cooperatives, associations and working groups to facilitate information exchange and market development.
- Assist in the development of "MiniMax" Materials Exchanges.
- Assist jurisdictions and the public to better understand the various technologies for composting and recycling.
- Provide frequent and consistent communication with local agencies, the public and industry about appropriate and cost-effective recycling business opportunities, materials suppliers, and markets.
- Assist jurisdictions to use the media to publicize their programs and educate the public to use the new programs.
- Assist jurisdictions to better understanding of collection, transport, and disposal of HHW.
- Act as liaison and exchange information with associations such as the League of California Cities, County Supervisors Association of California, Regional Council of Rural Counties, Rural Community Assistance Corporation, the Governor's Office of Rural Affairs, and state sponsored business and economic development programs which represent and assist jurisdictions.
- Promote cooperative marketing. If feasible, assist jurisdictions in establishing a cooperative marketing system or organization.
- Facilitate involvement by State and Federal facilities and the private sector in waste reduction activities.

C. Program Implementation: With Full Implementation

For those jurisdictions that have completed the planning process, have fully implemented their selected implementation programs, but are not meeting their diversion requirements, Board staff will:

- Assist jurisdictions to target their major waste types.
- Assist jurisdictions to target their major waste generators.
- Assist jurisdictions in the evaluation and modification of their selected diversion programs to increase effectiveness and lower costs.
- Assist jurisdictions and private citizens to start up businesses to utilize the collected recyclables.
- Assist jurisdictions to more fully promote waste diversion programs and encourage public participation.
- Assist jurisdictions to develop diversion programs designed to include the commercial and business sectors.

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Local Assistance and Planning Committee Meeting
August 20, 1997

AGENDA ITEM 26

ITEM: CONSIDERATION OF THE PROPOSED 1997 WASTE REDUCTION AWARDS PROGRAM (WRAP) WINNERS

I. SUMMARY

This item is before the Committee to consider approval of the proposed list of 1997 Waste Reduction Awards Program (WRAP) winners.

The WRAP applications have been scored and the list of potential winners has been reviewed by the Permitting and Enforcement (P&E) Division, which has determined there are no existing Permitting and Enforcement compliance issues which should preclude them receiving a WRAP award.

Since the inception of the program in 1993, over 1,000 awards have been presented to over 700 businesses.

II. PREVIOUS COMMITTEE ACTION

Each year staff bring before the Committee and the Board the list of proposed winners for consideration.

III. OPTIONS FOR THE COMMITTEE

Committee members may decide to:

1. Accept the application scoring and recommend to the Board that the parties contained in the list of qualifying businesses be designated as the 1997 WRAP winners, and that the Board adopt resolution #97-375 designating the 1997 WRAP winners and promoting them during Pollution Prevention Week.
2. Refer application(s) to staff for further evaluation.

IV. STAFF RECOMMENDATION

Staff recommends the Committee accept the application scoring and recommend to the Board that the parties contained in the list of qualifying businesses be designated as the 1997 WRAP winners, and that the Board adopt resolution #97-375 designating the 1997 WRAP winners and promoting them during Pollution Prevention Week.

V. ANALYSIS

Background

The Waste Reduction Awards Program (WRAP) is an annual program, established in 1993 by the California Integrated Waste Management Board (CIWMB), that recognizes California businesses that have made outstanding efforts to reduce nonhazardous waste and send less garbage to our landfills. Successful applicants will receive an award certificate from the State of California along with a camera-ready WRAP WINNER logo. The logo can be used on products, advertising, and on educational materials to show that the State applauds efforts to reduce waste.

Criteria and Process

In applying for WRAP, applicants complete the application questions which apply to resource efficiency and waste reduction in their business activities. The applicants do not compete against each other, but instead, must satisfy the breadth of waste reduction activities represented by the application questions. These activities include waste prevention, reuse, recycling, use of recycled products, and employee education and training.

Each year staff revises and improves on the previous year's WRAP application, to better target priority waste reduction activities. Highlights of revisions to the 1997 application included:

- expanded directions for different categories of applicants, allowing a large company to apply for each individual facility or as a large single entity;
- mention of voluntary ISO 14000 environmental management system standards;
- conversion of WRAP's previous "industry type" categories to the 38 subpopulations of standard industry classifications (SIC codes) used in the Board's Uniform Waste Characterization Database;
- special five-year winner recognition; and,
- refinement of a scoring methodology to correct previous inequities affecting very small businesses.

Additionally, staff continually seeks improvements to the way the program operates. These improvements have recently included:

- use of the Board's web site to publicize the program and make the application available electronically;
- adjustment of the application period so that winners could be promoted during the nationally recognized Pollution Prevention Week in late September; and,
- use of the "WRAP of the Year" component of the program to further promote the program and the concepts of business resource efficiency and waste reduction.

These ongoing improvements have resulted in a program that is attracting an increasing number of applying businesses, as well as award winners, and is gaining greater recognition within the business community

Scoring

A set of scoring criteria, developed by staff and the contractor, was used to score the applications. The minimum score necessary to win is seventy-five percent. An applicant's score is the percentage acquired of the total number of points possible for the activities pertinent to that particular applicant. For instance, one business may generate landscape waste, while another business may generate none. All other things being equal, the two companies would have a different number of possible points applicable to their operations, but could still end up with the same percentage score.

Inter-Divisional Review

The list of proposed winners was submitted to the P&E Division to determine that there are no existing P&E compliance issues which would preclude the potential winners from receiving a WRAP award.

Time Frame

Staff wishes to announce the winners of the 1997 WRAP awards during Pollution Prevention Week, September 15 - 21, 1997. A copy of a resolution designating the 1997 WRAP winners and promoting them during Pollution Prevention Week is attached to this item.

Numbers of Applicants

There are more than 100 businesses applying this year which have never before applied for WRAP. The total number of applications received for 1997 is 291, compared to 411 in 1996, and 385 in 1995. While this appears to be a reduction in applicants, these numbers are the result of a refined application option for larger businesses with multiple facilities wherein large companies were given the option to apply either as a single entity or for each individual facility.

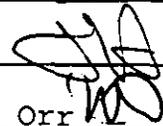
VI. ATTACHMENTS

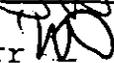
As a waste prevention measure, attachments were provided to Committee Members and Executive Office. Copies are available upon request after August 8, 1997 to Linda Hennessy at (916) 255-2497

1. List of qualifying 1997 WRAP applicants (scores 75% or above).
2. List of non-qualifying applicants (scores below 75%).
3. List of applicants disqualified, if any, by Permitting and Enforcement Division.
4. Resolution #97-375 designating the 1997 WRAP winners and promoting them during Pollution Prevention Week.

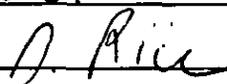
VII. APPROVALS

Prepared by: Linda Hennessy  Phone: 255-2497

Reviewed by: Jeff Hunts  Phone: 255-2492

Reviewed by: William R. Orr  Phone: 255-2490

Reviewed by: Caren Trgovcich  Phone: 255-2320

Reviewed by: Dorothy Rice  Phone: 255-2431

Legal review/Approval: N/A Date/Time: _____

**CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESOLUTION NO. 97-375**

FOR CONSIDERATION OF 1997 WASTE REDUCTION AWARDS PROGRAM WINNERS

WHEREAS, the California Integrated Waste Management Board supports a clean and safe environment, and a healthy economy, for its residents; and

WHEREAS, pollution prevention is an approach to environmental protection that focuses on prevention, and is therefore a preferable strategy for protecting our environment; and

WHEREAS, pollution prevention can increase resource efficiency and save businesses money; and

WHEREAS, the Waste Reduction Awards Program recognizes distinguished examples of economically competitive businesses with outstanding waste reduction programs; and

WHEREAS, Pollution Prevention Week is an opportunity for government, industry, and environmental organizations to recognize the potential of pollution prevention and to work together to plan for a prosperous and sustainable future; and

WHEREAS, September 15-21, 1997, has been designated as Pollution Prevention Week.

NOW, THEREFORE, BE IT RESOLVED the California Integrated Waste Management Board does hereby designate the 1997 Waste Reduction Awards Program winners and urge all California businesses to follow the example set by the Waste Reduction Awards Program winners both during Pollution Prevention Week and thereafter.

CERTIFICATION

The undersigned Executive Director of the California Integrated Waste Management Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the California Integrated Waste Management Board held on August 27, 1997.

Dated:

Ralph E. Chandler
Executive Director

Aug 97